



## Next Exemplifications:

Possibly online

### **REPORT FROM VICE-SUPREME MASTER MICHAEL J. PORTER**

**April 2020  
VOLUME 29**

Worthy District Masters,

In the past month, our worlds have been turned upside down with all the plans of exemplifications, elections, meetings, and state conventions all being cancelled. The worst part for us is that our Dioceses and our churches are closed, our brothers and family members are sick, lost their jobs, and finding it hard to cope with forced stay-at-home orders.

During this Holy month of Easter, let's continue to pray, attend mass online, come together virtually as brothers and support each other, especially those most in need.

Our Supreme Council is holding regular webinars to assist our councils and assemblies with online meetings, elections, voting, exemplifications, contact with members, and lots of wonderful information to keep up active and using our God-given gifts and talents to serve God, our Parish, our communities, and our families. Please encourage all your Assembly Faithful Navigators, Marshals, and Comptrollers to register and attend these important meetings.

Please keep in your prayers all of those afflicted with the Corona Virus. Louisiana is especially hit hard from our Province; please let DM Don Ducote know you are thinking of him and all our brothers in Louisiana.

I hope that next month's newsletter will be filled with lots of plans for all of us returning to our churches and a normal life after this horrible virus is defeated.

Fraternally,

Mike

Michael J. Porter  
Vice Supreme Master  
Bienville Province

### **EFFECTIVE LEADERSHIP:**

**The task of leadership is not to put greatness into people, but to elicit it, for the greatness is there already.**

*John Buchan*



## *What's Happening Around the Province*

### Recap of Last Week's Supreme Webinar

Please encourage all of your Assemblies to sign up and participate in all of the upcoming webinars. These webinars will give every Assembly the information needed to stay in touch with members, hold virtual meetings, vote in upcoming elections, and participate in virtual Exemplifications to name a few. This is a work in progress for all of us, so let's be flexible in how we move forward. I want each of you to communicate this week with every Assembly in your District and copy me on those communications.

I will go through a recap of last week's Supreme webinar meeting.

1. There will not be any State Conventions held in person. Supreme is working to finalize virtual conventions, as are many individual states. Please call your State Deputy to find out what is the date of his State's upcoming virtual convention and **DO NOT** plan anything on that date other than attending his convention online. Plan your Biennial meeting date around the State Deputy's schedule; do not interfere with any plans he has. It is vital that you communicate with your State Deputy during these times and work in conjunction with him.
2. An exciting new program from Supreme called, **"Leave no neighbor behind."**

I want every Assembly active in this program and to partner with the Councils assigned to each Assembly. The five points of this program are:

- \* Reach out to Members.
- \* Provide for your Parish.
- \* Care for your Community.
- \* Promote blood donations.
- \* Support local food banks.

3. ETools on Member Management: The amount of information your FN and Comptroller can pull from member management is huge. The outline listed below under the tools sections shows how Assemblies and Councils can put an email and call list together in the matter of a few clicks. Most Assemblies and Councils use this already. I know my Assembly does. However, concentrate on the ones who don't, find a young member in your district that can help the older FN's and comptroller navigate the information to the Assemblies' benefit.



## *What's Happening Around the Province*

### **Recap of Last Week's Supreme Webinar - Continued**

4. ETools for Holding Meetings: The link below also has several programs that are available that will allow Assemblies to hold virtual meetings, hold elections, participate in virtual Exemplifications. Zoom, Skype, Free Conference Call, and Flocknote are just some of the great programs available. I currently use Zoom, Free Conference Call, and Skype. I would ask that each of you download Zoom so we can do some more detailed conference calls with PowerPoint to familiarize each of you with the process.
5. Remote Voting Tools: The following programs were suggested for online voting: Google Forms, Survey Monkey, and Doodle Poll. Supreme listed the difficulty rating, as well as the cost and size of each program. Please check these out so you can guide your Assemblies for potential votes this June.
6. Online Meeting Practices: Once the Assembly gets set up with a program to hold their meetings, please ask them to do the following so the meetings will be productive and informative for all the members.
  - \* Test the service in advance of the meeting.
  - \* Make sure the host has strong Wifi .
  - \* Ask all participants to MUTE their system or phone while the meeting is in progress. Un-mute when asked a question.
  - \* Raise a hand for question in a chat box.
  - \* Use emoji symbols thumbs up or thumbs down for voting.

The next webinar will give us all information on online Exemplifications, so make sure you and all your Assemblies sign up for that webinar. Supreme will send every member an Evite.

Supreme is working hard to allow us to use our God-given gifts and talents to serve God, our families, our Parish, and our communities. You must take advantage of this information and make it clear to your Assemblies that they must use the new tools that are becoming available to each of them through our Supreme Council. This is how we will serve. This is how our Assemblies will survive and activate all of its members to serve during these strange times where we suddenly find ourselves.



## **New Uniform Orders**

**New Price \$449.00**

Uniforms can be ordered at: [kofcuniform.com](http://kofcuniform.com) or 833/562-4327.  
The Supply Room customer service department will be able to assist with questions regarding uniforms ordered from the previous fulfillment company.

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## ***Star Assembly Award 2019-2020***

Make sure your Assemblies plan to earn the Star Assembly Award for this fraternal year. As a reminder, here are the requirements for this Award.

- Publish and distribute to the Assembly membership a minimum of six Assembly Newsletters during the 2019-2020 fraternal year. A copy of each newsletter must also be sent (either in print or electronically) to the District Master, and Vice Supreme Master
- Meet the Assembly's membership goal with a net gain of 7% additions over deletions.
- Complete and submit the Annual Survey of Fraternal Activity (#1728), which is due January 31, 2020.
- Complete and submit to your District Master by April 30, 2020 the "To Be a Patriot Award" application.
- Earn the Civic Award by conducting a minimum of four patriotic programs during the 2019-2020 fraternal year and reporting those programs to the Supreme Master by June 30, 2020 on the "Civic Award" application.
- Complete and submit the "Report of Officers Chosen for the Term" (#186).



## **4<sup>th</sup>-Degree Training Module #28 – Training from the Ground Up**

We will resume the training programs  
after this Virus has passed  
and we are all back to our normal lives.

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**TBAP award – To Be a Patriot Award  
application due April 30, 2020**

**Please remind your Assemblies to get  
you their application.**



## Bienville Province New Assembly Goals

2019-2020

District	New Assembly locations	Established Y/N
Alabama	Tuscaloosa, AL	ASSEMBLY #3846
Arkansas	Rogers, AR	Working- May
Louisiana	Luling, LA	Working - May
Mississippi	Waveland, MS	ASSEMBLY #3837
Tennessee	Nashville, TN (Catholic Pastoral Center)	Working - May
<b>Totals</b>	Goal: 5	YTD: 2

**Send me your new Assembly paperwork as soon as it is completed.**

Our Supreme Master has asked us for one (1) new Assembly each fraternal year. We have plans in place to establish new Assemblies in the above-mentioned locations for this fraternal year.

As you work toward your goal, please look to next year and have your next location ready to start in July of next year.

2019-2020 New Assembly goals should be met, and paperwork submitted no later than April 2020.



## Provincial Membership Goals

Here are the current membership numbers from Supreme as of March 1, 2020.

District	Membership Goal	YTD new members
Alabama	170 (105) 38%	65
Arkansas	138 (50) 63%	88
Louisiana	363 (231) 36%	132
Mississippi	129 (81) 37%	48
Tennessee	237 (171) 27%	66
<b>Totals</b>	<b>1,038 (639) 39.79%</b>	<b>399</b>

**Percentage of Provincial Goal reached: 39.79%**



## **Assemblies with 100%+ In Membership This Year**

- Alabama** - #2051 Gadsden 180%, #2408 Birmingham 150%,  
#2527 Tuscaloosa 483%, #2574 Montevallo 100%,  
#3028 Trussville 100%, #3419 Tuscaloosa 133%
- Arkansas** - #28 Texarkana 1000%, #1426 Jonesboro 180%,  
#1783 Bella Vista 130%, #2351 El Dorado 133%,  
#2919 Heber Springs 100%, #3084 Charleston 300%
- Louisiana** - #315 Lafayette 157%, #327 Cut Off 100%, #336 Houma 385%,  
#2047 New Roads 150%, #2182 Deridder 233%,  
#2801 Albany 150%, #3362 Broussard 100%
- Mississippi** - #2131 Tupelo 350%, #2347 Gulfport 100%,  
#3464 Kiln 250%, #3625 Pass Christian 100%, #3826 Pearl 100%
- Tennessee** - #1627 Nashville 166%, #2163 Columbia 100%,  
#2389 Hendersonville 160%

**All Assemblies in green have doubled PLUS their membership goal for this year!**

*Find out what these Assemblies are doing to succeed!  
Then share it with all the Assemblies in your District.*





## FORMS PAGE

Here is a list of the Supreme- and Province-required forms, and when they are due. When completed, check the box so you know you're on track. Please send all forms to your District Master and copy me at [MJPKNIGHT9282@AOL.COM](mailto:MJPKNIGHT9282@AOL.COM).

<b>FORM</b> <b>Supreme Form - Province Form</b>	<b>DUE DATE</b>	<b>COMPLETED?</b> <input checked="" type="checkbox"/>
Monthly Newsletter (Star Assembly Award)	Monthly	✓
#1728 Annual Survey of Fraternal Activity	January 31	✓
#TBP-1 To Be a Patriot Award	April 30	✓
#990 Tax Report EZ - Due Date depends on Year End	May 15 -- November 15	✓
#2321 Civic Award	June 30	<input type="checkbox"/>
#186 Report of Chosen Officers	June 30	<input type="checkbox"/>
#1315 Annual Assembly Audit Report	August 1	✓
Sir Knight of the Year Award	July 30	<input type="checkbox"/>
Family of the Year Award	July 30	<input type="checkbox"/>
Assembly of the Year Award	July 30	<input type="checkbox"/>
Clergy of the Year Award	July 30	<input type="checkbox"/>



## *Upcoming Bienville Province Exemplifications*

Here is a list of the Exemplifications in the Province coming up for this fraternal year.

To be determined	

**Sandra and I wish you a Holy and Joyous Easter**

Fraternally,

Michael J. Porter  
Vice Supreme Master  
Bienville Province  
615/308-6777

